

COASTAL SEDIMENT MANAGEMENT WORKGROUP

**MEMORANDUM**

**DATE:** November 21, 2003

**TO:** Recipient

**FROM:** Clifton Davenport,  
Project Manager Master Plan  
Coastal Sediment Management Workgroup

**RE:** **Request for Qualifications**  
Analysis of Policies, Procedures, Regulations  
Affecting Coastal Sediment Management

The Coastal Sediment Management Workgroup (CSMW), organized by the U.S. Army Corps of Engineers and the California Resources Agency, is developing a coastal sediment Master Plan (Master Plan) for the California Coast. The plan consists of a number of Task elements collectively meant to gather sufficient information to provide for a statewide plan to facilitate and streamline regional sediment management activities associated with beach nourishment.

An analysis of local, state, and federal policies, procedures, and regulations (PPRs) affecting coastal sediment management will be an integral part of this plan. The State Coastal Conservancy has been designated by the workgroup to take the lead in preparing this portion of the Master Plan, by contracting with a consultant/firm/team with experience and expertise in working with and interpreting PPRs.

A detailed scope of work for the PPR analysis is attached. Consultants/firms are invited to send a statement of qualifications and availability to undertake this analysis. The statement of qualifications should include names and qualifications of all personnel that would work on this analysis, the specific part of the analysis that they would perform, billing rates, and references.

The State Coastal Conservancy and a sub-committee of the Coastal Sediment Management Work Group will review the Statements of Qualification. Subsequent interviews with the most qualified consultants/firms will be held prior to final selection, most likely starting the week of December 8, 2003. The Conservancy reserves the right

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to reject any and all consultants/firms. The awarding of the contract will also depend on transfer of funds to the Conservancy and final approval by the Executive Officer of the Conservancy.

Statements of Qualifications should be sent to CSMW's Project Manager to be received no later than December 5, 2003.

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